

**PRESIDENT'S OFFICE REGIONAL ADMINISTRATION  
AND LOCAL GOVERNMENT, DODOMA REGION.**

**KONDOA DISTRICT COUNCIL**



**LOCAL SERVICE PROVIDERS (LSP) TRAINING REPORT ON  
THE IMPLEMENTATION OF PUBLIC WORKS PROGRAMME  
(PWP) 2017/2018.**

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**09<sup>th</sup> September, 2017**

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## **ABBREVIATIONS**

CMC	-	Community Management Committee
PWP	-	Public Works Programme
LSPs	-	Local Service Providers
DED	-	District Executive Director
DIA	-	District Internal Auditor
DLO	-	District Legal Officer
DNLRO Officer	-	District Land and Natural Resources
DPLO	-	District Planning Officer
DT	-	District Treasurer
DWE	-	District Water Engineer
HH	-	House Hold
KDC	-	Kondoa District Council
PAA	-	Project Area Authority
PSSNA	-	Productive Social Safety Net Accountant
PSSNC	-	Productive Social Safety Net Coordinator
SET	-	Sector Expert Team
TMO	-	TASAF Monitoring Officer
TASAF	-	Tanzania Social Action Fund
TMU	-	TASAF Management Unit
URB	-	Unified Registry of beneficiaries
VA	-	Village Assembly
VC	-	Village Council
VEO	-	Village Executive Officer
WEO	-	Ward Executive Officer

# **TRAINING REPORT ON CAPACITY BUILDING FOR LOCAL SERVICE PROVIDERS (LSPs), IN KONDOA PAA.**

## **1. Introduction**

Kondoa is among 161 districts in the country which benefit from TASAF III program. The District is located in the Northern part of Dodoma region. It has 10,133 households which are registered and benefit from the program. Kondoa PAA is also among 44 PAAs in the county which implement Public works Program (PWP), it is now the second year of implementation from its multiyear plan of implementation.

Public Works Program (PWP), a labor intensive component of the PSSN enables beneficiaries to earn additional income through their participation in public works to create community assets during the lean period of the year. Community asset is anything that can be used to improve the quality of community life such as community roads, irrigation schemes, charcoal dams, water wells, gullies erosion control, contour bunds, establishment of trees nurseries, green garden and small-scale agricultural activities in addressing food security.

The implementation of these subprojects are carried out during lean period divided into two categories, uni-modal and bimodal regime; uni-modal for those PAA receiving one rainy season and bimodal for those areas receiving two rain seasons. The division was necessary so that PWP activities are not carried out during agricultural season and to allow beneficiaries to engage in farming activities. The recommended period for implementation of PWP activities is September to December for uni-modal and December to March for Bimodal. In this regards Kondoa PAA falls under uni-modal category which has 84 villages with the total of 10,333 beneficiaries.

Before implementation of subprojects identified we had an intensive training for Local Service Providers which conducted at Bustani Teachers Collage, the

train was started on 4<sup>th</sup>September, 2017 to 9<sup>th</sup>September, 2017. The training opened by District Executive Director (Mwl. Fales Kibasa) and closed by TASAF Monitoring Officer (TMO) (Tumain Michael). Topic taught was for all identified sub Projects and other skills provided to LSPs so that to build full Capacities on communities projects.

## **2.0 Objectives of the training.**

The objective of the training was to build the capacity for Local Service Providers (LSPs) who are involved in implementation of sub projects based on Public Works fundamentals.

Also to enable the LSPs to understand different procedures on creation of community assets with respect to sector norms and standards in all aspects during period of planning, implementing, operation and maintenance.

Lastly, to create common understanding to all stakeholders on the overall concept of PWP implementation.

## **3.0 Modules Covered on the Training.**

During these 6 days of training to the LSP the Topics covered were;

- ✓ Introduction of PSSN components
- ✓ Objectives and principals of Public Works Program
- ✓ Principals of supervising Public Works sites
- ✓ Measurements, works norms and standards
- ✓ Basic technology of construction
- ✓ Principles of establishment of tree nurseries
- ✓ Simple survey technique and map
- ✓ Rain water harvesting technology
- ✓ Construction of community road
- ✓ Composite Manure
- ✓ Soil and Water Conversation

#### **4.0 Methodology used.**

The training was conducted by using theories and practical sessions, it also involves discussions of the topics and matters arise in the training. During practical the participants were alienated into groups in order to create effective participations for each individual participant.



Eng Mwamlenga leading the Practical Session

#### **5.0 Training Cost**

The total training cost was 34,636,000/= which covers all expenses towards the successful training of Local Service Providers ( LSP)



S/N	Topics	Achievements
i	Introduction of PSSN components	This topic based on introduction to Tanzania Social Action Fund (TASAF) and its objectives
ii	Objectives and principals of Public Works Program	This topic emphasized to LSP to know that the Public Works Program involves all registered targeted household but participation during implementation is not compulsory, for the household who is ready for the works should be registered together with his or her one dependant enrolled family member who will work on behalf during his or her absent. Also the program needs the targeted household who involve in the work to be 18 years and above, and the payment should be collected by household representative.

iii	Principals of supervising Public Works sites	This topic was aimed to build the capacity of LSPs on overall site supervision during implementation of sub project since it describe the methodology to be used on division of work to beneficiaries based on work norms and standard. Village council team should be sensitized and supervised the overall works and solving the grievances of beneficiaries
iv	Measurements, works norms and standards	<p>This topic aimed to build the capacity of LSPs on different types of measurements with their respective units, it enables them to know the following terms:-</p> <ul style="list-style-type: none"> <li>• Identifying different structures.</li> <li>• To know how to calculate area, volume and weight of different measurable entity.</li> <li>• To know how to convert units of different measurable entity.</li> <li>• To know how to relate different structure specifically in created assets</li> <li>• To know how to interpret different measurements from subproject requirements.</li> </ul>
v	Basic technology of construction	<p>Since construction is a key method of creation of assets therefore, the topic of basic technology of construction was imparted to LSP.</p> <p>The Local Service Providers are now in position of knowing different types of materials which are used in construction, quality of materials to be used in construction, different recommended rations which are required to be used in mixing materials for</p>



		construction of community assets.
vi	Principles of establishment of tree nurseries	<p>This module was imparted to LSP in order to be in position of understand sector norms and standards during supervision of establishment of tree nurseries subprojects, tree planting subprojects, and agro forest. Therefore after the training the LSP are now know the following.</p> <ul style="list-style-type: none"> <li>• Principles of preparing trees farm</li> <li>• Agro forest technique.</li> </ul>
vii	Simple survey technique and map	<p>This module was imparted to LSP in order to be in position of understand different simple surveying techniques used in watershed development. The following methods were trained</p> <ul style="list-style-type: none"> <li>• Uses of A-frame</li> <li>• Uses of Line level</li> <li>• Uses of Pipe level</li> </ul> <p>Also different types of map were taught such as sketch map, community maps, resources maps, and topographic maps.</p>
viii	Rain water harvesting technology	<p>This module was imparted to LSP in order to be in position of understand Rain water harvesting technique whereby community can use in creation of assets, the module emphasized in detail on how to set different structure for Rain water harvesting such as charco dams, micro ponds, miter trenches and wells.</p>
ix	Construction of community road	<p>This module was imparted to LSP in order to be in position of understand how to constructing or</p>

		rehabilitate community roads by using labour base technology(labour intensive works)
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## **6.0 Participants.**

The experts which attended the training were Local Service Provider (LSP) from 84 villages in Kondoa PAA, these were selected from those who passed examination given. Questions has been prepared by District TASAF experts and marked hence the higher performed candidates were selected and trained to supervise the community projects according to the sector norms standard.

## **7.0 PWP 2017/2018.**

Through TASAF III under the component of Public Works Program a total of 139 Subprojects will be implemented compared to 84 Subprojects implemented in 2016/2017.

In this 2017/2018 financial year it is expected that 1.866 Billion will be used to cover the cost of 139 subprojects. The Subprojects has been categorized into the following 7 categories:

- ❖ Construction of Charcol Dam – 56
- ❖ Construction of wells – 4
- ❖ Construction of Contour Bunds – 27
- ❖ Tree Nursery – 41
- ❖ Green Garden – 4
- ❖ Construction of Street roads
- ❖ Gullies Filling/Reshaping - 5

## **8.0 Achievements**

The facilitators succeeded to train all the modules which were planned to be taught on that six days before to start implementation of identified subprojects. A total number of 84 participants were participated in training; this was about 100% of the participants since we have 84 villages which are under TASAF III program and each village sent on representative LSP. The facilitators were

much committed on training and were understood thorough by the Local Service Provider in all modules. For this reasons we expect good achievements in custody and creation of assets.



The participants attended during the training were much involved in discussion for all matters which were discussed in the training, also full participation on detailed emphasis on, planning and implementations of Public Work Program, operation and maintenances of sub project, Rain water harvesting and land conservation in their respectively village and ward level, concept of entrepreneurship to be induced to beneficiaries after assets (subprojects) creation.



## 9.0 Challenges

- i. Time limit compare to given modules, participants were requesting extension of time for training.
- ii. During the training the participant feared about labour intensive to the older households in implementation periods of the subprojects they thought the work could be below standard due to nature of present manpower.
- iii. Participants were requesting technical handbook which contain all modules for their revision in implementation periods.
- iv. Participant complaining on their wages compare to their work due to number of sub projects has increased compared to the previous year which was only one project to each Village.
- v. The participants were questioning on late of procuring tools and aided materials for subproject such as polythene tubes, water cane and protective gears.

## **10.0 Recommendation/agreed actions**

- i. We agreed short limit of time during training compared to given modules but we achieved to finish each sector norms and practical were attended, together we agreed to have a close supervision during implementation of projects so that we can achieve all projects as stated per sector norms.
- ii. We agreed that work should be divided as per person day also manpower must be considered due to nature of works.
- iii. We agreed that technical hand books will be provided for each Local Service Provider once has been produced.
- iv. We agreed that all projects are time limit where should be done not more than four hours and starts at the same time also CMCs has responsibilities to supervise the projects
- v. We agreed to start with tools which have been given from last year; available communities' tools have to be used while we are waiting for procurements of missing projects tools.

## **11.0 SPECIAL VISIT**

During the period of Training we were lucky to receive the special visit from TMU, Eng. Elisifa Kinasha. It was an official visit from 5<sup>th</sup> to 6<sup>th</sup> September, 2017 to inspect the Implementation of PSSN Activities. She got an opportunity to visit the Training Session and provide more emphasis to the LSP.



## **12.0 Way Forward.**

The implementation of Public Works Program needs early preparations from planning to implementation stage in order to create good assets for community. Since the Public Works Program is implemented by targeted household therefore seriousness in identification of subproject should be done by communities, they should base on their sensitive requirements which can be solved by labour intensive method.

There should be a link between villages plan, wards plan and PAA plan, also there should be close cooperation between CMC,LSP,VEO, WEO and SET during planning to implementation stages of PW subprojects.

Since the LSPs training is yet conducted then the implementation of subprojects should start immediately on 11<sup>th</sup>September 2017.

13. ANNEX-1.



*DED KONDOA(Mwl. Fales Kibassa) During the opening ceremony of LSPs Training*



**CHAIRMAN OF THE TRAINING NARRATE SOME ISSUES TO THE FACILITATORS**



LSP in Training



*PARTICIPANT OF THE TRAIN PRESENTING A RECAP*







Practical session



Practical session



Field practical session



LSP in Training session



Field practical session



Exercises session in class



Practical training on the preparation of polythene tubes



Mr. Kasisi (Forest Officer) leading the practical session on planting of seedling.



Sowing of Seeds Practical Training session

LSP Training Report